

A public hearing was held on Monday, August 12, 2024, at 7:00p.m. at Kirklin Town Hall. It was immediately followed by the regular meeting of the Kirklin Town Council at the same location.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Town Council Members were present: Brent Stetler, Jerry Faucett, Melinda Jobe, Walt Minnick, and Craig Hudzinski.

Also present were: Billy Walker, Brendon Bright, Jay Moore, Andrew Miller, Rodd Hale, Dan Chartrand, Phil Triplett, and Tara Walker.

The Pledge of Allegiance and a prayer were led by Melinda Jobe.

**MINUTES** – The Minutes from the Town Council Meeting held on July 8, 2024 were approved as written.

**PUBLIC HEARING** – Melinda Jobe opened the Public Hearing on a Petition to Vacate Alley and Street. Phillip M. Triplett was in attendance to represent the petitioners, Drew and Rebecca Miller and Christian and Stephanie Curry. The alley and street in question are located between, and behind, the properties located at 504 E. Pike St. and 506 E. Pike St. Seeing no public comments or questions, a motion was made by Brent Stetler to approve Ord. #2024-8-2 Vacating the Alley and Street. The motion was supported by Walt Minnick and it passed by a unanimous vote. Brent Stetler made a motion to suspend the rules to consider the second reading of the ordinance at the same meeting. The motion was supported by Walt Minnick and it carried by a unanimous vote. Brent Stetler made a motion to approve Ord. #2024-8-2 on 2<sup>nd</sup> reading. The motion was supported by Craig Hudzinski and it passed with a unanimous vote. The hearing was then closed.

**RODD HALE** – Rodd was in attendance representing the Indiana Rural Community Assistance Program (RCAP). He explained that they are a non-profit organization who assists small towns without many resources with various things for free. They are funded by various government programs such as the EPA and the Dept of Agriculture. He had reached out to introduce himself to Tara Walker and she asked him to come speak to the council so they would be aware of this resource that would save the town money. After a discussion regarding how badly inflation has hit our utilities, Melinda Jobe made a motion to have RCAP do a water rate study. The motion was supported by Jerry Faucett and it carried with a unanimous vote.

**KYLE HARMS** – Kyle represented Security Pros, LLC to present the council with a security system quote for town hall. He explained the cost, inclusions, layout and functions offered. The town will gather at least three quotes before making their decision as required by the small purchase statute.

**SEWER REHABILITATION PROJECT** – Melinda Jobe provided an update from a Teams Meeting held on August 2, 2024 regarding financing. She informed the council that the town is unable to obtain financing through the SRF Pool program. After some discussion, it was determined that more information is needed from Steve Brock, the town's financial advisor, for other options available to the town, such as the Kentucky Rural Water Association that he is now recommending. Bid opening is scheduled for August 29, 2024 at 2PM at Kirklin Town Hall and financing must be closed within 60 days. The town does not want to lose the \$700,000 OCRA grant therefore there is a timeline that must be adhered to. The council asked Tara Walker to contact Steve Brock to see if he is available for a meeting. **Invoice** – Brent Stetler made a motion to approve Invoice #660351 from Commonwealth Engineering in the amount of \$22,750.00 for preliminary design and final design expenses. The motion was supported by Walt Minnick and it passed by a unanimous vote.

**ORD #2024-8-1** – An amendment was necessary to correct the wording of Section 112.14 of Ordinance #2024-6-2, adopted on July 8, 2024, pertaining to prohibited hours. After a brief explanation by Jay Moore, Brent Stetler made a motion to read Ord. #2024-8-1 by title only. Jerry Faucett supported the

motion and it carried with the following vote: Brent Stetler, yes; Jerry Faucett, yes; Walt Minnick, yes; Melinda Jobe, yes; Craig Hudzinski, abstained. Brent Stetler made a motion to approve Ord. #2024-8-1. The motion was supported by Walt Minnick and it carried with the following vote: Brent Stetler, yes; Jerry Faucett, yes; Walt Minnick, yes, Melinda Jobe, yes; Craig Hudzinski, abstained. Brent Stetler made a motion to suspend the rules to consider second reading of the ordinance at the same meeting. The motion was supported by Jerry Faucett and it passed with a unanimous vote. Brent Stetler made a motion to adopt Ord. #2024-8-1 at second reading. The motion was supported by Jerry Faucett and it passed with the following vote: Brent Stetler, yes; Jerry Faucett, yes; Walt Minnick, yes; Melinda Jobe, yes; Craig Hudzinski, abstained.

**PARK BOARD** – There were no park board members in attendance. Melinda Jobe read an update she received from Kim Deck regarding the walking path and that Jenny Denn is the one who is supposed to be doing the park reservations.

**UTILITY SUPERINTENDENT** – Billy Walker provided the Town Council with a written report prior to the meeting. In addition, he informed the council that he does not yet have the final cost however he has been working on pricing for 6 fire hydrants and 3 valves. He hopes to have all of the pricing available by the September meeting. He also stated that the dump truck's blower for the heat and air is not working and will need fixed.

**POLICE DEPARTMENT** – Brendon Bright reported that the car and body cameras have been installed but that they need training for the new tasers. KPD had 33 calls for service and 36 traffic stops in July. Of those, 16 were issued citations and 20 were warnings. Included in those were one felony and one misdemeanor arrests.

**CLERK-TREASURER** – Tara Walker provided the following reports to the Town Council prior to the meeting for month ending July 31, 2024: Revenue, Appropriations, Payroll Allowance Docket, and Fund with Monthly Bank Statement of Reconciled Accounts; and the Accounts Payable Register through August 8, 2024. Seeing no questions, the Town Council members signed the Payroll Allowance Docket and the Accounts Payable Register. Melinda Jobe reviewed and signed the bank statements as well as the Monthly Statement of Reconciled Accounts prior to the meeting. **Leak Adjustment** – Jerry Faucett made a motion to approve a leak adjustment for Kirklin Christian Church in the amount of \$100.13. The motion was supported by Craig Hudzinski and it carried with a unanimous vote. **Unclaimed Property Website** – Tara informed the council that she found on the Unclaimed Property website that Kirklin was owed money from Mettler-Toledo in the amount of \$595.98. Her claim for the town has been approved and she is awaiting the check to deposit into the sewer account. **Youth Council Donation Fund** – Tara informed the council that the fund has been sitting unused since 2012 with \$600.66 in it. She asked if the council might want to issue it to The Bridge since the old Youth Council has not been in existence for many years. Craig Hudzinski asked if possibly the town could donate it to a needy family. Tara will look into what the fund can be legally used for.

**WALT MINNICK** – Walt stated that the American Legion would like to see the handicapped parking spaces put back that used to be located on each side of E. Madison St. Billy stated that the street project took them out. Billy will gladly work on getting one put back on each side of the street.

Seeing no further business to come before the Town Council, the meeting was adjourned at 9:25 p.m.