

A regular meeting of the Kirklin Town Council was held on Monday, March 10, 2025, at 7:00p.m. at Kirklin Town Hall.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Council Members were present: Brent Stetler, Jerry Faucett, Melinda Jobe, Walt Minnick and Craig Hudzinski.

Also present were Billy Walker, Brendon Bright, Mike Hufford, Jay Moore, Shane Kohl, Jeremy Peckinpaugh, Giannluca de Gregorio, and Tara Walker.

The Pledge of Allegiance and prayer were led by Melinda Jobe.

MINUTES – Jerry Faucett made a motion to approve the minutes from the public hearings and regular town council meeting held on Monday, February 10, 2025, as written. The motion was supported by Walt Minnick and it carried with a unanimous vote.

BLUEBIRD FENCE – Jeremy Peckinpaugh from BlueBird Fence requested the council submit a favorable recommendation to the Area Plan Commission (APC) for a setback variance of a fence he would like to install at 203 E. Harrison St. He provided information to the council prior to the meeting. Billy Walker requested it be at minimum 1' from the edge of the alley in case the town would ever need to go down the alley with a trailer or snowplow equipment. Discussion ensued. Jerry Faucett made a motion to approve a favorable recommendation to the APC for the variance provided the fence is not installed closer than a minimum of 1' from the alley. The motion was supported by Craig Hudzinski and it carried unanimously.

SHANE KOHL – Shane was in attendance to request gravel in the alley at 200 S Main St. Billy Walker stated he'd be happy to get some gravel back there for him.

VIDEO FRANCHISE FEE –Walt Minnick made a motion to approve Resolution #2025-3-1 “A Resolution Establishing a Video Franchise Fee for Video Service Providers in the Town of Kirklin, Indiana”. The motion was supported by Brent Stetler and it carried with a unanimous vote. Currently, Fiberhawk is required to pay an annual 3% video franchise fee. The resolution ensures that Comcast/Xfinity is responsible for the same, per state statutory requirements.

SUPPLEMENTAL INSURANCE – Giannluca de Gregoria was in attendance representing Globe Life to offer employees and councilmembers pre-taxed and portable supplemental insurance. Discussion ensued. Brent Stetler made a motion to approve a payroll deduction to be paid by any employee who chooses to purchase a policy. The motion was supported by Jerry Faucett and it carried unanimously.

SANITARY SEWER REHABILITATION PROJECT – Brent Stetler made a motion to approve the Commonwealth Engineering Inv. #62234 in the amount of \$16,178.44. The motion was supported by Craig Hudzinski and it passed with a unanimous vote.

PARK – Billy Walker reported that water was turned back on at the park pavilion. Tara Walker reported that she and Billy has taken two Saturdays to pick up caps and lids for the bench project from other groups that had them left over. She also stated that there has been someone who donated a bench at retail cost with more expected. Billy stated that if someone donates the funds for a bench at retail, the town will be placing a plaque on it with words such as “Donated by”, “In Honor of” or “In Memory of”. They are 6-foot benches.

UTILITY SUPERINTENDENT – Billy Walker provided the Town Council with a written report prior to the meeting. He updated the council on the progress of the current sanitary sewer rehabilitation

project being done by SLB Pipe Solutions and Insituform and stated that substantial completion is slated for April 28 with total completion by May 28. He reported that Baseline, the contractor for Comcast, hit a water line on W. Jefferson St. and the line was repaired.

POLICE DEPARTMENT – Brendon Bright reported that he is hosting a taser training on Wednesday, March 19. He will be gone to training April 3 – 5. He has also replaced the F150 wiper switch and will be ordering new AED batteries. Jerry Faucett stated that someone on the police department has been putting ordinance violation letters in mailboxes. Brendon replied they giving out letters regarding property clean up first instead of warnings to be nice.

CLERK-TREASURER – Tara Walker provided the following reports to the town council prior to the meeting for month ending February 28, 2025: Revenue, Appropriations, Payroll Allowance Docket, Adjustments Register; and the Accounts Payable Register ending March 10, 2025. Seeing no questions, the town council signed the Payroll Allowance Docket, Adjustments Register and the Accounts Payable Register. Melinda Jobe reviewed and signed the bank statements prior to the meeting.

INVOICES – Tara Walker presented invoices that were received following the creation of the Register of Claims. A motion was made by Brent Stetler to approve the following invoices: Dollar General, \$9.75; Jerry Smith (Smith Trash Services), \$4102.00; USA Bluebook, \$373.68; Eco Infrastructure, \$2430.00; and, Brendon Bright, \$28.99. The motion was supported by Jerry Faucett and it carried with a unanimous vote.

LEAK ADJUSTMENTS – Brent Stetler made a motion to approve a leak adjustment application for John McIntyre in the amount of \$270.91. The motion was supported by Jerry Faucett and it carried unanimously.

LANDSCAPING BIDS – Melinda Jobe solicited proposals for summer landscaping weed and debris removal. Specifications were sent to three businesses with only two responses. Jerry Faucett made a motion to approve the lowest bid received from Dirty Hands Landscaping in the amount of \$2,275.00. The motion was supported by Walt Minnick and it carried with a unanimous vote.

309 W JEFFERSON ST – Jerry Faucett made a motion to approve Jay Moore to send a letter to the responsible party of 309 W. Jefferson St. regarding ownership and responsibility for tearing it down. The motion was supported by Walt Minnick and it carried unanimously.

116 S MAIN ST – The town council discussed the condition of the property owned by Dennis Hollingsworth located at 116 S. Main St. Walt Minnick made a motion to approve town attorney Jay Moore to send a letter regarding the unsafe and hazardous condition of the property. The motion was supported by Brent Stetler and it passed with the following vote: Walt Minnick, yes; Brent Stetler, yes; Melinda Jobe, yes; Craig Hudzinski, yes; Jerry Faucett, abstained.

Seeing no further business to come before the Town Council, the meeting was adjourned at 8:25 p.m.

Melinda Jobe, Town Council President