

The regular meeting of the Kirklin Town Council was held on Monday, March 14, 2022, at 7:00 p.m. at Kirklin Town Hall.

MEETING CALL TO ORDER – The meeting was called to order by Melinda Jobe. She opened with the Pledge of Allegiance and a prayer.

ROLL CALL - On the Call of the Roll, the following Council Members were present, Jennifer Bowman, Jerry Faucett, Melinda Jobe, Walt Minnick, and Brent Stetler.

Also present were Kat Bell, Alisha Harvey, Brittany Goff, Danielle Richie, Bruce Evans, Jessica Ball, Greg Woods, Billy Walker, Patty Quick, Adrianna Whicke, Tanessa Curry, Maureen Hayden, Chantilly & Dustin Mills, Crystal Houston, Misha Premeaux, Jay Moore, and Mary King.

MINUTES – The Minutes from the February 14, 2022, Council Meeting were approved as read.

CANDIDATE FOR STATE REPRESENTATIVE - Candidate for State Representative District #41, Greg Woods, addressed the Council and those in attendance. He gave a little background on himself and provided information on where they can find out more about him.

WASTEWATER PROJECT – Maureen Hayden explained that Jay Moore and Commonwealth's Chief Financial Officer had been in contact with each other this afternoon. Jay has proposed changes to the contract that has been presented. Those changes were discussed and both Jay and Maureen agreed that changes should not be a problem. Jerry Faucett made a motion to approve the contract for Preliminary Engineering Services with Commonwealth Engineers subject to further revision of paragraph 6.11 concerning consequential damages. The motion was supported by Brent Stetler and carried with a unanimous vote. Maureen announced that Darren Wells, formerly with GRW Engineering would be coming to work with Commonwealth as of next Monday. They will be reaching out to set up a kick-off meeting with the town as soon as he is on board.

RESOLUTION # 2022-3-1 ADOPTING A PLAN FOR DISTRIBUTION OF THE PROCEEDS OF THE ARPA OF 2021 – After discussion and review of a proposed resolution for spending ARPA funds, a motion was made by Jennifer Bowman to waive the reading of the Resolution #2022-3-1. The motion was supported by Jerry Faucett and carried with a unanimous vote. A motion was made by Jennifer Bowman to Adopt Resolution #2022-3-1 Adopting a Plan for Distribution of the Proceeds of the American Rescue Plan of 2021. The motion was supported by Brent Stetler and carried with a unanimous vote.

ORDINANCE #2022-2-3 SEWER RATES AND CHARGES AMDENDMENT & ORDINANCE #2022-2-4 TRASH PICK-UP AMENDMENT – Mary King read proposed Ordinance #2022-2-3 and #2022-2-4 out loud for the second reading of each ordinance. Walt Minnick made a motion to approve Ordinance #2022-2-3 amending Sewer Rates and Charges and #2022-2-4 amending Trash Pick-up fees. Brent Stetler supported the motion and it carried with a unanimous vote.

PARK/RECREATION BOARD – RECREATION BOARD - Danielle Richey with the Kirklin Recreation Board addressed a list of questions that was submitted by a member of the Park Board. Danielle addressed each concern on the list and explained what has been done or will be done in the future concerning each issue. Addressing the concern that something is running inside the concession stand, she stated that the Recreation Board pays for their own electric bill and that it would be the refrigerator that can be heard running. The Rec Board is more than willing to provide the Park Board with proof that

they have always carried the required insurance. Danielle explained that she was unaware of some of the requirements such as needing approval for fall ball or scheduling special events at the ball area, but she will make sure to consult with Patty Quick for future events. The Rec. Board is more than willing to leave a key to their buildings at the Town Hall. The \$500.00 given to the Rec. Board by the town last year was used for maintenance and equipment. Misha Premuaux said that she has filed the gateway report as well. Crystal Houston and Tanessa Curry apologized to Danielle and said that many of the items on the list were not even discussed at the Park Board Meeting. Danielle explained that they would like to apply for a grant to repair the fence around the ball diamond and install handicapped parking spaces near the ball diamond. Patty Quick questioned if the proposed parking spaces would be too close to the ball diamonds and has concerns about balls hitting the parked cars. Danielle said that she has volunteers who will donate labor as part of a grant match. The Council is in favor of applying for the grant but would like to see a plan prior to the grant application being submitted. The next Park Board Meeting will be held on April 4th at 6:00 p.m. and weather permitting, will be at the Town Park.

AREA PLAN COMMISSION – Kat Bell from the Area Plan Commission provided Council Members with the APC End of 2021 Director’s Presentation. The list provided 2021 data for total permits, violations, APC Hearings and Appeals. She reviewed the list with the Town Council and there were no questions concerning the report. Jerry Faucett and Kat Bell discussed progress at 201 S. Ohio Street.

UTILITIES SUPERINTENDENT – Billy Walker provided the Town Council with a printed report prior to the meeting. The new Gator with a snow blade has been delivered. A motion was made by Jennifer Bowman to approve invoice #9387838 in the amount of \$15,670.00. The motion was supported by Brent Stetler and carried with a unanimous vote. Commonwealth Engineering will complete our Water Loss Audit and Validation at no cost to the town since we are under contract with them for another project. Billy is in the process of updating the 5-year Wellhead Protection Plan.

CLERK-TREASURER - Revenue & Appropriation Reports for February 28, 2022, Billing Adjustment Register for month ending February 28, 2022, Current Register of Claims, Statement of Reconciled Accounts for month ending February 28, 2022, w/ Fund Report, given to the Town Council prior to the meeting for review. The Register of Claims and Billing Adjustment Register were signed by all Council Members. The Statement of Reconciled Accounts was reviewed by the Council and signed by Melinda Jobe.

DOWNTOWN MAINTENANCE – Mary King asked if the Council had wanted to move forward with soliciting bids for the maintenance of the trees, etc. downtown since we are reaching the season of maintenance. Billy will develop a set of specifications for the project, and we will solicit proposals for the next Council meeting.

COUNCIL MEMBERS – Jerry Faucett has concerns and questioned if the Council thought it would be better to just have the trash trucks sit over at the park for the town-wide trash cleanup day. After discussion, other Council Members decided to at least try having curbside service. If it doesn’t work well, we can always change it for next year. Walt Minnick expressed concerns about the stop sign at Washington/Ohio leaning. Billy will take care of it.

ADJOURNMENT – Seeing no further business to come before the Council the meeting was adjourned at 8:50 p.m.

Melinda Jobe, Council President