

The Year-end meeting of the Kirklin Town Council was held on Wednesday, December 27, 2023, at 2:00 p.m. at Kirklin Town Hall.

Council Members present were Jennifer Bowman, Jerry Faucett, Melinda Jobe and Walt Minnick. Brent Stetler was absent.

Also present were Jay Moore, Bill Brock, Craig Hudzinski, Sherry Stowers, & Mary King.

**COUNCIL MEETING MINUTES** - The Minutes from the Town Council Meeting held on December 11, 2023, were approved as written.

**FLUID WASTE SERVICES CONTRACT FOR SEWER CLEANING & CCTV** – After review of the contract provided by Jay Moore, a motion was made by Melinda Jobe to approve signing the contract with Fluid Waste Services for sewer cleaning and CCTV for the contract price of \$102,533.25. The motion was supported by Walt Minnick and carried with a unanimous vote.

**PROPOSAL BY THE BRIDGE YOUTH CENTER BOARD FOR NEW YOUTH CENTER** – Bill Brock and Sherry Stowers were in attendance to request that the Council consider donating the vacant lot at the north end of the town to the Bridge. They have exhausted all other options for a place to build a new facility. Bill Brock has spoken with Bob Thorley, who donated the property to the town, and he is very much in favor of the project. They are requesting that the town sign the deed to the property over to them. Bill said that they would need sidewalks and possibly another streetlight in the area. He also would like INDOT to consider moving the reduced speed limit sign further north since the property is on the edge of town. Melinda Jobe thinks that INDOT might feel like this would be a good enough reason to request a reduction. Bill suggested that if the town was willing to give them the property, we could put a stipulation that they do something with the property within five years. A question arose as to what the property is currently zoned for. Mary King thought that since a house had been there it was most likely residential. Jay Moore said that a request for rezoning could start with the Area Plan Commission, but that the final say will be with the Town Council. Any variances needed would need to be approved by the Board of Zoning Appeals. Jerry Faucett asked if they had looked into the setback requirements. Jay said that setback requirements on the highway are most likely 48-50 ft. Jay said that Beacon will get you to within a foot or two of being right. Jay suggested that before we go through the process, we should provide the Bridge Board with the legal description and figure out set backs, parking, etc. Jay will investigate the process of donating the property and what the requirements are. Jennifer Bowman made a motion to proceed. The motion was seconded by Jerry Faucett and carried with the following vote Jerry Faucett-yes, Walt Minnick-yes, Jennifer Bowman-yes. Melinda Jobe abstained.

**LIST OF ENCUMBRANCES RESOLUTION #2023-12-7** – A motion was made by Melinda Jobe to adopt Resolution #2023-12-7 approving the list of encumbrances from the 2023 Budget. The motion was supported by Jennifer Bowman and carried with a unanimous vote.

**FINAL REGISTER OF CLAIMS FOR 2023** – The final Register of Claims for 2023 was presented to the Council. There were no questions, and the Register of Claims was signed by all Council Members present.

**AUTOMATIC TRANSFER LIST** – Mary King gave the Council a list of automatic transfers that do not require Town Council approval and explained that this is a list of transfers that brought all appropriations with a shortfall to being funded. There were no transfers necessary that require Town Council approval.

**CONFLICT OF INTEREST** – Craig Hudzinski provided the Town Council with a Conflict-of-Interest Disclosure Statement. He is filing the statement because he will take office as a Member of the Town Council on January 1<sup>st</sup> and does work for the town as a contractor. He has already agreed to build the enclosure on the front of the town barn that was damaged by a storm. He will only provide the labor and said that Billy has purchased the material. He did not have the total labor amount to put on the form with him. It was decided that he should include the estimated labor with the not-to-exceed amount on the form and bring it back to the January Council Meeting for approval.

Seeing no further business to come before the Town Council, the meeting was adjourned at 2:47 p.m.

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Melinda Jobe, Town Council President